



First Year Apprentice Startup Procedure

Dear First Year Apprentice,

Congratulations on your selection to be an apprentice. I look forward to working with you and your sponsor as you complete our State of California Department of Apprenticeship Standards approved course. First Year classes are Thursdays evenings at the Petaluma High School Metal Shop (see directions below). Please be on-time, class starts at 6:00 p.m.

Please complete the following and bring to the first class:

1. Review the Apprenticeship Standards and decide which occupation best fits you work situation.
2. Complete the Apprentice Application Form.
3. Complete the Apprenticeship Agreement Form DAS1. Fill out your personal information only - This is a draft and will be completed after the first class.
4. Agreement to train Apprentices DAS7 – to be completed by your employer.
5. Read the First Year Apprentice Syllabus and buy the required books.

Please print clearly. If you have any questions, please contact me at 996-2134 or ntma@sbcglobal.net.

Thank you,

Dan Sunia
Apprentice Program Coordinator

Petaluma High School

201 Fair Street
Petaluma, CA 94952

From Highway 101: Take the E. Washington Street Exit. Continue west on East Washington St. to Petaluma Blvd. North & turn left. At the 2nd traffic signal, B Street, turn right. Continue on B St. to Fair Street. Turn right on Fair Street. Petaluma High School will be on your left. The Metal Shop is at end of bldg.'s by ball field. Turn left at the ball field and left into the Industrial Technology parking lot.